

## Freedom of Information Act Status Report

### April 1, 2016 – June 30, 2016

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#### Region 6

#### FOIA Processing Status

	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Requests pending at beginning of quarter	84	89	95	
Requests received during quarter	148	205	176	
Requests processed during quarter	155	200	161	
Requests pending at end of quarter	77	94	110	
Requests backlogged at end of quarter	32	35	44	
Percentage of requests backlogged at end of quarter	42%	37%	40%	

Freedom of  
Information Act  
Officer:

Leticia Lane

Reporting Period:  
FY 2016 3rd Qtr.

#### Oldest Requests

#### Date Received

EPA-R6-2015-005185	03/13/2015
EPA-R6-2015-007588	06/01/2015
EPA-R6-2016-002605	01/07/2016
EPA-R6-2016-003375	02/02/2016
EPA-R6-2016-003410	02/02/2016
EPA-R6-2016-003488	02/04/2016
EPA-R6-2016-003495	02/04/2016
EPA-R6-2016-003504	02/04/2016
EPA-R6-2016-003510	02/04/2016
EPA-R6-2016-003516	02/04/2016

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Office of Environmental Information  
National Freedom of Information Act  
Program

*Note: Please see page 2 for Status Report legend.*

## Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).